

Isabel Bader Theatre – Workplace Inspection Checklist

Date:		Inspected By:	
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JHSC Inspection

Management Inspection

ISABEL BADER THEATRE SAFETY CHECKLIST		YES	NO	N/A
1.	Are floor surfaces clean, dry and free from debris?			
2.	Are carpets well secured and free from worn or frayed spots?			
3.	Are aisles and doorways free of objects to permit unobstructed visibility and/or exit?			
4.	Are emergency exits marked and free from obstructions?			
5.	Do workers know where the fire safety plan is located?			
6.	Are all lighting fixtures secured and in good working condition?			
7.	Is the defibrillator flashing a green light indicating the battery unit is charged?			
8.	Is the lighting adequate and no burned out bulbs?			
9.	Are stairways clear and unblocked?			
10.	Are extension and electrical cords properly secured in place when posing a trip hazard?			
11.	Are fire extinguishers inspected each month?			
12.	Is there ventilation where concentrated chemicals are poured and mixed?			
13.	Is adequate PPE available for all jobs?			
14.	Is the theatre control room locked when not in use to prevent unauthorized access?			
15.	Are all man-lift users certified in its use? Are records kept?			
16.	Are all pre-use inspections being done on the man-lift? Are records kept?			
17.	Is the key removed from the man lift to prevent unauthorized access?			
18.	Are all bottles containing chemicals labeled with WHMIS Workplace labels?			
19.	Are all catwalk guardrails secured and in good shape?			
20.	Does any equipment have sharp metal edges or projections?			
21.	Are paper recycling or wastebaskets placed where they cannot create a tripping hazard?			
22.	Are washrooms acceptable and clean?			
23.	Is the defibrillator flashing a green light indicating the battery unit is charged?			
24.	Are first aid boxes available?			
25.	First aid kit have the following item posted: <ul style="list-style-type: none"> • First Aid Certified Employee Lists 			
26.	Does the Safety Board have the following minimum items posted? <ul style="list-style-type: none"> • Occupational Health and Safety Act including the Industrial Regulations • Health and Safety Policy • Violence and Harassment Policy • JHSC minutes and monthly inspections • JHSC member names • Health and Safety at work "Prevention Starts Here" • Form 82 – In case of injury poster – POSTED ON BULLETIN BOARD • First aid Regulation (1101) – POSTED ON BULLETIN BOARD 			

Please provide a description below for any items where "No" has been indicated.

Item Number	Risk Level (H)igh (M)edium(L)ow	Repeat Item Yes, No	Identified Hazard & Recommended Action	Assigned Individual	Action Taken	Completion Date

Item Number	Risk Level (H)igh (M)edium(L)ow	Repeat Item Yes, No	Identified Hazard & Recommended Action	Assigned Individual	Action Taken	Completion Date

Supervisor: _____

Date: _____

Inspector: _____

Date: _____